

Public Document Pack

Mid Devon District Council

Community Policy Development Group

Tuesday, 22 November 2022 at 2.15 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 24 January 2023 at 2.15 pm

PLEASE NOTE: - this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Zoom. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

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Membership

Cllr Mrs M E Squires

Cllr Mrs C Collis

Cllr W Burke

Cllr L J Cruwys

Cllr R J Dolley

Cllr B Holdman

Cllr S Pugh

Cllr D F Pugsley

Cllr Mrs E J Slade

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 Apologies and Substitute Members

To receive any apologies for absence and notices of appointment of substitute Members (if any).

2 **Declarations of Interest under the Code of Conduct**

To record any interests on agenda matters.

3 **Public Question Time**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

4 **Minutes of the Previous Meeting** (*Pages 5 - 6*)

To consider whether to approve the minutes as a correct record of the meeting held on 27th September 2022

5 **Chairmans Announcements**

To receive any announcements that the Chairman may wish to make.

6 **Access to Information - Exclusion of Press and Public**

Discussion with regard to the next items, may require the Policy Development Group to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Policy Development Group would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

7 **Medium Term Financial Plan - General Fund (GF), Housing Revenue Account (HRA) and Capital Programme** (*Pages 7 - 24*)

To present to Member's the updated Medium Term Financial Plan (MTFP), previously presented to Cabinet on 1st November 2022, which covers the period 2023/24 to 2027/28 and takes account of the Council's key strategies (i.e. the Corporate Plan, Business Plans, Treasury Management Plan, Asset Management Plan, Work Force Plan and Capital Strategy) and demonstrates it has the financial resources to deliver the Corporate Plan. This models potential changes in funding levels, new initiatives, unavoidable costs and proposed service savings.

- 8 **Work Programme** (Pages 25 - 28)
To receive the current work plan for the Community PDG.

Stephen Walford
Chief Executive
Monday, 14 November 2022

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Zoom.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

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MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **COMMUNITY POLICY DEVELOPMENT GROUP**
held on 27 September 2022 at 2.15 pm

Present

Councillors

Mrs M E Squires (Chairman)
Mrs C Collis, L J Cruwys, R J Dolley,
B Holdman, S Pugh and Mrs E J Slade

Apologies

Councillor(s)

W Burke and R Evans

Also Present

Councillor(s)

J Buczkowski, S J Clist, Mrs C P Daw, R M Deed and
D J Knowles

Also Present

Officer(s):

Jill May (Director of Business Improvement and Operations), Andrew Busby (Corporate Manager for Property, Leisure and Climate Change), Lee Chester (Operations Manager Leisure Services), Clare Robathan (Policy and Research Officer), Carole Oliphant (Member Services Officer) and Jessica Rowe (Member Services Apprentice)

23 **APOLOGIES AND SUBSTITUTE MEMBERS (0.02.47)**

Apologies were received from Cllrs R Evans and W Burke.

24 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (0.02.59)**

Members were reminded of the need to make declarations where appropriate.

25 **PUBLIC QUESTION TIME (0.03.08)**

There were no questions from members of the public present.

26 **MINUTES OF THE PREVIOUS MEETING (0.03.18)**

The Minutes of the Meeting held on 2nd August 2022 were approved as a correct record and **SIGNED** by the Chairman.

27 **CHAIRMANS ANNOUNCEMENTS (0.03.44)**

The Chairman informed the Group that item 7 on the agenda would be deferred until the January 2023 meeting as the lead Member was not able to speak to the item having given apologies.

28 **ACCESS TO INFORMATION - EXCLUSION OF PRESS AND PUBLIC (0.06.30)**

The Chairman indicated that discussion with regard to the next item, may require the Policy Development Group to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Policy Development Group would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

RESOLVED that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

(Proposed by the Chairman)

29 **6 MONTH LEISURE - UPDATE (0.08.36)**

The Group received a Leisure Service update from the Operations Manager Leisure Services by way of a presentation highlighting:

- Recruitment and retention of staff
- Business performance
- Service challenges
- Service deliverables

The meeting then returned to open session.

Note: Councillor R J Dolley made a personal declaration as he was a trustee of Old Heathcote School Community Centre

30 **TERMS OF REFERENCE FOR A REVIEW INTO EFFECTIVE INTEGRATION OF NEW RESIDENTIAL COMMUNITIES (0.08.36)**

This item was deferred until the January 2023 meeting of the Group

31 **WORK PROGRAMME (0.08.36)**

The Group had before it, and **NOTED**, the *Community Policy Development Group Work Plan for 2022-2023.

Note: *Work Plan previously circulated and attached to the minutes

(The meeting ended at 3.57 pm)

CHAIRMAN

Community Policy Development Group
22 NOVEMBER 2022

AGENDA ITEM

MEDIUM TERM FINANCIAL PLAN – Options

Cabinet Member Cllr Andrew Moore, Cabinet Member for Finance
Responsible Officer Andrew Jarrett – Deputy Chief Executive (S151)

Reason for Report: To present to Member's the updated Medium Term Financial Plan (MTFP) which covers the period 2023/24 to 2027/28 and to discuss initial options for cost savings or income generation.

RECOMMENDATION: That PDG Members review the options included within the Part 2 Appendices and recommend to Cabinet the way forwards, noting that if the committee doesn't support any options, alternative suggestions should be made.

Relationship to Corporate Plan: The Medium Term Financial Plan (MTFP) sets out the financial resources available to deliver the Council's ongoing Corporate Plan priorities.

Financial Implications: By undertaking an annual review of the MTFP the Council can ensure that its Corporate Plan priorities are affordable. The implications of the revised budget gap are set out within the paper. Many areas require greater clarity, particularly around national funding and the possibility of additional funding to offset the implications of the cost of living crisis. Therefore a number of key assumptions underpin the reported position, which will be refined as greater clarity is received through the budget setting process.

Budget and Policy Framework: The Council has an annual legal requirement to set a balanced budget. The MTFP provides an overarching steer of what the Council can afford to deliver over a rolling five year period and is instrumental in setting the budgetary context for next year's budget setting process.

Legal Implications: None directly arising from this report, although there is a legal obligation to balance the budget. There are legal implications arising from any future consequential decisions to change service provision, but these would be assessed at the time.

Risk Assessment: The MTFP makes a number of financial assumptions based on a sensible/prudent approach, taking account of the most up to date professional advice that is available.

Equality Impact Assessment: No implications arising from this report.

Climate Change Assessment: The allocation of resources will impact upon the Council's ability to implement/fund new activities linked to climate change, as the MTFP sets the broad budgetary framework for the Council over the coming years. However, some provision has already been included in the base budget and further evaluation/consideration will be made as the draft budget passes through the PDGs

over the next few months. Significant investment is currently forecast within the Capital Programme, however this will be dependent upon full options appraisals and levels of Grant funding available.

1 Introduction to the Medium Term Financial Plan

- 1.1 The main purpose of the MTFP is to show how the Council will strategically manage its finances in order to support the delivery of the priorities detailed in the Corporate Plan 2020 – 2024 and future years beyond that plan.
- 1.2 The MTFP helps strategically plan the budget setting process, but of equal importance, gives Management and Members an overview of future budget gaps so strategic decisions can be made over levels of future spending, Council Tax levels, policies for fees and charges, asset investment or disposal, etc.
- 1.3 The following underlying principals have been adopted as a base assumption during the life of the MTFP:

1.3.1 Principal 1 – General Fund Reserves

- Each year the Council will target a balanced revenue budget without the use of General Fund reserve balances. The level of predicted deficits over the period of this plan may ultimately require the application of reserves to a degree to achieve the mandatory balance. However, this option is not reflected in the numbers presented and must only be considered as a last resort;
- The Council faces considerable financial risks that can have a potentially significant and immediate impact on its finances. The MTFP will attempt to ensure that the General Fund Reserve balance does not fall below the current minimum agreed level (£2m). However, this floor may be revised in light of the financial position and likely risks, or breached as a last resort to achieve a balanced budget.

1.3.2 Principal 2 – Optimise Income Generation

- Council Tax funds the largest share of the Council's budget. Annual increases will be kept within Government set guidelines. In reality this now gives the Council very little scope to significantly increase Council Tax income as the recent nationally prescribed referendum rate has been limited to a maximum of 2% or £5. This plan assumes that this rate will remain unaltered throughout the five year cycle;
- The Council will continue to look at opportunities to generate additional sustainable income. This could be through reviews of existing Fees and Charges or through new charges for discretionary services. Such charges should be set at levels that are appropriate and proportionate to the costs of the service they are delivering and the market within which they operate.

The Council will continue to explore new commercial opportunities (as a 'business as usual' model is clearly no longer deliverable).

1.3.3 Principal 3 – Allocation of Revenue Resources

- Resources will be directed to high priority services and hence away from low priority services. With the exception of spend to save projects on lower priority services that can either cut future costs or increase revenue to enable cross subsidisation of higher priority services;
- It will seek to deliver further efficiency in its service delivery models and secure procurement savings in its new contractual arrangements which will then be factored into future spending plans.

1.3.4 Principal 4 – Allocation of Capital Resources

- The Council will continue to prioritise schemes, for instance to generate income, to meet corporate objectives and to enhance its asset base;
- The Council will continue to ensure it provides Value for Money through the efficient and effective use of its assets. The Council will look to dispose of surplus assets in order to maximise capital receipts and reduce ongoing revenue maintenance costs associated with holding the asset. Careful consideration will also need to be used to ensure the maximum market value is achieved when disposing of assets;
- Prudential borrowing will only be made during the life of the MTFP after the production of a fully costed business case that demonstrates how the investment meets the Council's policy objectives, has exhausted all other external funding routes and delivers measurable improvement within a reasonable payback period;
- The Council will keep its internal borrowing under review and when appropriate will consider the potential to fix rates in the medium to long term to manage the risk and potential financial impact of interest rate increases. Consideration will also be given to whether the most appropriate funding mechanism is to fully utilise cash balances and undertake short-term borrowing to meet cash flow requirements. The Council continues to consult specialist advice to keep this under review.

1.4 These are all underpinned by a culture of Budget Ownership across all services.

2 Current status of the Medium Term Financial Plan

2.1 Members will be aware that this MTFP has been developed against a backdrop of:

- an aggregate cut in Central Government Grant of c£5m between 2010/11 and 2022/23;
- an international pandemic that has had an unprecedented impact on the Council in terms of its finances, its resources and ways in which it delivers its services. Service income in Leisure and Car Parking remains materially lower than pre-covid-19 levels. The national debt has risen to £2.4 Billion at the end of March 2022, 99.6% of GDP¹, which will need to be repaid indicating that austerity measures are likely to continue;
- the invasion of Ukraine which has significantly impacted the availability and therefore price of energy and fuel, leading to a cost of living crisis not seen since the early 1980's. It has required the reallocation of Council resources into supporting the Government with their Energy Rebate and Homes for Ukraine schemes;
- Political change at a national level leading to uncertainty and emergency policy decisions being taken that have unsettled the financial markets. Interest rates have soared over the course of the summer.

Yet the Council continues to deliver a wide range of well performing services.

2.2 There are still some fundamental issues that have not been resolved or are still to be fully evaluated. These issues may either improve or worsen the summary budget position currently reported, but can be summarised as follows:

- Any changes in policies and legislation following the appointment of the new Prime Minister. One such change has been to scrap the recently implemented increase in National Insurance to fund the NHS and Social Care Reforms;
- The impact of the emergency “Mini Budget” and the “Medium Term Fiscal Plan” due to be announced on 31 October and their consequences for the Local Government Financial Settlement due in December;
- The ongoing impact of the Cost of Living crisis, the likely recession as a consequence and whether local government will receive any financial support;
- Changes to Central Government funding schemes such as Business Rate allocations/mechanics;
- Ongoing implications of Covid-19, particularly on service income from fees and charges;
- Ongoing service reviews (including changes to fees and charges) as services look to improve the efficiency and effectiveness of their delivery.

2.3 Table 1 and the associated graph shown below, gives a summary position for the MTFP over the next five years. This shows an overall deficit of £5,219k over the

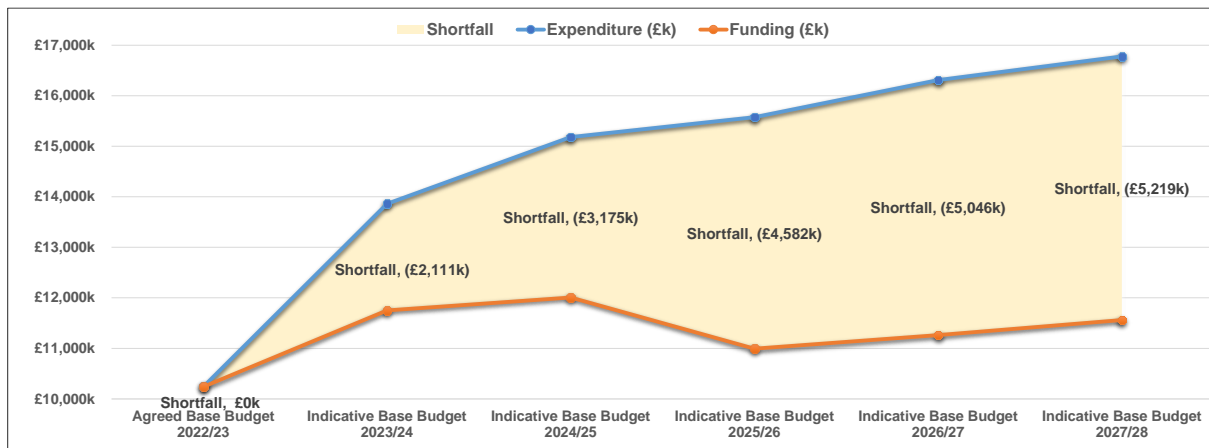
¹ Office for National Statistics - [UK government debt and deficit - Office for National Statistics \(ons.gov.uk\)](https://www.ons.gov.uk/government/collective-views/articles/2022/04/uk-government-debt-and-deficit)

5-year life of the plan, equivalent to approximately 35% of the current Net Service Cost. To enable a better understanding of the individual Net Service Costs, **Appendix 1** breaks down the budget by service unit.

Table 1 – MTFP General Fund Summary

2022/23		2023/24	2024/25	2025/26	2026/27	2027/28
£000		£000	£000	£000	£000	£000
10,240	Expenditure	13,863	15,182	15,575	16,309	16,780
(10,240)	Funding	(11,751)	(12,007)	(10,993)	(11,262)	(11,561)
0	Annual Shortfall	2,111	1,063	1,408	464	173
0	Cumulative Shortfall	2,111	3,175	4,582	5,046	5,219

Graph 1 – MTFP General Fund Cumulative Budget Gap 2022/23 to 2027/28



2.4 During the summer, Leadership Team and services have been reviewing a range of budget options that could be considered in order to help mitigate that remaining budget shortfall across the five years of this MTFP with a view to identifying a net £1m saving in both 2023/24 and 2024/25. Indicative areas where possible budget savings could be found are shown in **Appendix 2** and will form the basis of the discussions with a view to the Policy Development Groups (PDG's) making recommendations to Cabinet. In addition the PDG's are asked to identify further options to resolve the immediate budget gap for 2023/24 and future years.

2.5 Part of that saving could come from increasing income from Service Fees and Charges. In many cases, these have not been increased for up to three years in order to promote the recovery from Covid-19. However, during that timeframe costs have increased, for example general inflation has increased prices by nearly 16.5% since April 2019. Therefore Service Fees and Charges are being reviewed to ensure they cover the cost of the service provided and where possible any new proposed fees will be implemented as soon as possible to assist the in-year shortfall. Various options and recommendations for Service Fees and Charges are set out in the remaining Appendices with a view to the Policy Development Groups (PDG's) making recommendations to Cabinet. In

addition the PDG's are asked to identify further options to resolve the immediate budget gap for 2023/24 and future years.

- 2.6 Clearly there remains a significant budget shortfall in 2023/24 even if the £1m is identified and delivered and revised Service Fees and Charges are implemented. Therefore, all possible options to increase income or reduce costs must be considered, hence the importance of PDG's offering recommendation for new/alternative options. This could include identifying new fees and charges or options to generate income, or identifying service savings / reductions – which may incur short term upfront costs.
- 2.7 Members will appreciate that some of the indicative savings and changes to Service Fees and Charges will require political support and therefore if some suggestions are deemed to be unacceptable then other savings will need to be proposed.

3 On-going Delivery of a MTFP

- 3.1 The MTFP will continue to be updated on an annual basis. This will ensure that it will be a live document, subject to amendment and review by Leadership Team and Members and will provide a clear guide prior to commencing the annual budget setting process in future years.

4 Conclusion

- 4.1 Like all councils, Mid Devon is facing an ongoing and very challenging financial future. Having a realistic financial plan for the next five years will enable the Council to ensure it is allocating its limited financial resources to its key priorities. Moving forward Members will be provided with regular updates on the financial impact of any variation to what has been previously assumed.
- 4.2 It should also be noted that the PDGs will continue to play a pro-active role in both reducing ongoing service costs and exploring new possibilities to raise additional income. Options will be brought forward for consideration over the next few months in the run in to setting the 2023/24 budget in February 2023.

Contact for more information: Andrew Jarrett
Deputy Chief Executive (S151)
01884 234242
ajarrett@middevon.gov.uk

Paul Deal
Corporate Manager for Financial Services
pdeal@middevon.gov.uk

Circulation of the Report: Cabinet, Cllr Andrew Moore, Leadership Team

PDG SERVICE UNIT MOVEMENTS

Appendix 1

Service Unit	Direct Costs Detail	2022/2023 Forecast Budget £
Cabinet		
SCM01	Leadership Team	534,019
SCM02	Corporate Functions	100,260
SCM03	Corporate Fees	266,935
SCM06	Pension Backfunding	801,480
SES01	Emergency Planning	7,500
SFP01	Accountancy Services	478,460
SFP02	Internal Audit	97,480
SFP03	Procurement	101,340
SFP04	Purchase Ledger	48,460
SFP05	Sales Ledger	47,330
SHR01	Human Resources	497,080
SHR02	MDDC Staff Training	25,000
SHR03	Payroll	40,960
SHR04	Learning And Development	53,430
SIT01	IT Gazetteer Management	76,400
SIT03	IT Information Technology	1,260,750
SLD01	Electoral Registration	218,278
SLD02	Democratic Rep And Management	544,662
SLD04	Legal Services	419,661
SPR01	Building Regulations	17,390
SPR04	Local Land Charges	(24,561)
SRB01	Collection Of Council Tax	361,270
SRB02	Collection Of Business Rates	(98,870)
SRB03	Housing Benefit Admin & Fraud	180,920
SRB04	Housing Benefit Subsidy	65,000
SRB06	Debt Recovery	78,680
TOTAL CABINET PDG		6,199,314
Community PDG		
SCD01	Community Development	138,500
SCS20	Customer Services Admin	23,720
SCS22	Customer First	725,598
SES03	Community Safety - C.C.T.V.	16,390
SES04	Public Health	3,990
SES11	Pool Cars	1,884
SES16	ES Staff Units/Recharges	792,330
SES17	Community Safety	6,070
SES18	Food Safety	(25,340)
SES21	Licensing	24,030
SES22	Pest Control	2,500
SES23	Pollution Reduction	7,250
SPR02	Enforcement	92,800
SPR03	Development Control	587,570
SPR09	Forward Planning	306,890
SPR11	Regional Planning	234,760
SRS01	Recreation And Sport	903,485
TOTAL COMMUNITY PDG		3,842,427
Economy PDG		
SCD02	Economic Development	70,320
SCP01	Parking Services	(489,680)
SPR06	Economic Development	706,700
SPS12	Gf Properties Shops/Flats	(306,890)
TOTAL ECONOMY PDG		(19,550)
Environment PDG		
SES02	Cemeteries	(67,230)
SES05	Open Spaces	180,190
SGM01	Grounds Maintenance	559,523
SPS01	Asset Management	188,310
SPS03	Flood Defence And Land Drain	26,020
SPS04	Street Naming & Numbering	8,070
SPS05	Administration Buildings	425,140
SPS06	MDDC Depots	141,240
SPS07	Public Transport	(6,110)
SPS09	Property Services Staff Unit	734,650
SPS11	Public Conveniences	41,330
SWS01	Street Cleansing	472,798
SWS02	Waste Collection	435,192
SWS03	Recycling	978,510
SWS04	Waste Management	377,770
TOTAL ENVIRONMENT PDG		4,495,403
Homes PDG		
SES15	Private Sector Housing Grants	(1,490)
SHG03	Homelessness Accommodation	269,192
TOTAL HOMES PDG		267,702
GRAND TOTAL		14,785,296

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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COMMUNITY PDG WORKPLAN 2022-2023 - 2022 TO 2023

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
22 November 2022				
22.11.22	<p>Medium Term Financial Plan - General Fund (GF), Housing Revenue Account (HRA) and Capital Programme</p> <p>To consider the updated Medium Term Financial Plan (MTFP) which covers the period 2023/2024 to 2027/2028 and options available in order for the Council to set a balanced budget.</p>		Deputy Chief Executive (S151)	
22.11.22 24.01.23	<p>Leisure Pricing Strategy</p> <p>To agree to give the Cabinet member for Community Wellbeing the delegated authority to approve the Leisure Pricing Strategy</p>		Leisure Manager Lee Chester	
24 January 2023				
24.01.23 7.02.23	<p>The Council Tax Reduction Scheme & Exceptional Hardship Policy</p> <p>To receive a review of The Council Tax Reduction Scheme & Exceptional Hardship Policy</p>		Corporate Manager for Revenues, Benefits, Corporate Recovery, Development Management and Corporate Fraud Dean Emery	
24.01.23 7.03.23	<p>Enforcement Policy</p> <p>To receive a review of the Enforcement Policy if required</p>		Corporate Manager for Public Health, Regulation and Housing Simon Newcombe	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
24.01.23 7.03.23	Town and Parish Charter To approve a draft Town and Parish Charter for consultation.		Forward Planning Team Leader Tristan Peat	
24.01.23	Terms of Reference for a review into effective integration of new residential communities To agree a terms of reference for a review into effective integration of new residential communities			
24.01.23	Budget Update To receive a report of the Deputy Chief Executive (S151) reviewing the revised draft budget changes identified and discussing further changes required in order for the Council to move towards a balanced budget for 2023/2024.		Deputy Chief Executive (S151)	
Page 28 28 March 2023				
28.03.23 4.04.23	Community Safety Partnership To agree the Action Plan for 2023-2024		Corporate Manager for Public Health, Regulation and Housing	
28.03.23 4.04.23	Community Engagement Strategy (including Action Plan) To receive the 2 yearly review of the Community Engagement Strategy (including Action Plan)		Corporate Manager for Digital Transformation and Customer Engagement Lisa Lewis	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
28.03.23 4.04.23	Regulation of Investigatory Powers To receive the Annual Review of the Regulation of Investigatory Powers		District Solicitor and Monitoring Officer Maria DeLeiburne	
28.03.23 4.04.23	Single Equalities Policy and Equality Objectives To receive the annual review of the Single Equalities Policy and Equality Objectives		Corporate Manager for People, Governance and Waste Matthew Page	

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